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| Unit No:  | Unit Name/Location: | Assessed by: |

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| **Ref. CAT 55** | Task/Activity: **Waiting Activities and Tasks** | Assessment date:  |

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| Hazard | Safety Risk | Safe System Of Work / Control Measures |
| Contact with hot equipment, surfaces and utensilsContact with hot food, liquids and steamSpillages and wet floorsTripping hazardsObstructed and restricted walkwaysFloor surfaces in poor conditionFatigue and tirednessBroken Glass and crockeryManual handling  | BurnsScaldsSlips, trips and fallsCutsBack and muscle strain | * All waiting persons to be trained in Hand and Arm Protection Safety Conversation 1.
* Hazards, risks and control measures to be included in service briefings
* Supervision to be provided through the waiting activities and tasks
* Oven cloths, insulated cloths or oven gloves to be worn when handling hot items
* Avoid over heating of crockery and food containers
* Containers of hot foods and liquids not to be overfilled
* Trays to be used for carrying where possible
* Reduce the need to carry over long distances. Make use of trolleys and position service/storage equipment near dining points
* Spillages cleaned up as they occur and wet floor signs used where appropriate
* Floors to be kept clear of obstructions and trailing cables
* Sufficient access to be maintained to walkways
* One way door openings and walkways to be used where practicable
* Floors to be well maintained and in good condition
* Footwear to be maintained in good clean condition
* Avoid standing for long periods.
* Allow work breaks and job rotation where necessary
* Maintain comfortable workplace temperature
* Provide holding points and storage points for resting of transit loads
* Glass and crockery breakages to be dealt with as they occur
* Wear gloves when clearing broken glass and crockery and use a dust pan and brush.
* Dispose of broken glass and crockery safely
* Handle glass drinking vessels and containers with care.
* When polishing glass drinking vessels inspect for any damage and apply only light pressure in the polishing process.
* Loads to be within capabilities of waiting personnel
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| **Who may be affected by the task/activity?****(Tick all applicable boxes)** |
| Compass / Agency employees | **✓** |
| Customers / Client employees | **✓** |
| Visitors / Members of the Public | **✓** |
| Maintenance personnel | **✓** |
| Delivery personnel |  |  |
| Other (specify below) |  |
| **IMPORTANT - This risk assessment should be reviewed every 3 years, or whenever there is a significant change in the task or activity and following any accident or incident involving this task or activity. This risk assessment must be retained for a period of 6 years.** |