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| Ref. CAT 54 | Task/Activity: Polishing Glassware using water vapour | | | | Assessment date: |
| Unit No: | Unit name/location: | | | | Assessed by: |
| **Hazard** | | | **Safety Risk** | Safe System of Work / Control Measures | |
| Glass  Hot Water  Steam | | | Cuts and Lacerations  Burns  Scalds | * Only trained persons to undertake polishing of glassware, all users must complete the Preventing Cut Injuries Safety Conversation 2. * Hot water to be taken from urn or hot water boiler. Water must not be boiling * Vessel to be used must be filled no more than half full with hot water. This should be a metal ice bucket or strong rigid heat resistant plastic container, equipped with a handle * When transporting the hot water vessel to the point of use ensure a waiters cloth is used to assist in holding the container * Reduce the need to carry over long distances. Make use of trolleys and position polishing points near hot water dispensers. * Hot water vessel to be placed on firm level table or work surface with sufficient space around the work area and away from walkways and thoroughfares * The hot water vessel should never be placed on the floor * Spillages to be cleaned up as they occur and wet floor warning signs used when appropriate. * Glassware to be held above the hot water vessel so the steam can condense in and aroundthe glass. * Do not place hands in contact with the hot water. * Before polishing glassware inspect for any damages such as chips to lip edge or cracks and remove any defective glassware from service. * The glass should be polished with a glass cloth, taking extra care not to exert excess pressure in case the glass is fragile or should crack. * Implement the Safe System of Work/Control Measures in the Water Boilers Plumbed In, Ref. CAT 50 and/ or Free Standing Hot Water Urns, Ref. CAT 26. Risk Assessments * **For Sector Specific Controls please review and complete the box below.** | |
| **Who may be affected by the task/activity?**  **(Tick all applicable boxes)** | | |
| Compass employees/Agency staff | |  |
| Customers / Client staff | |  |
| Visitors / Members of the Public | |  | Please review your Sector Specific Guidance to determine if you are required to wear PPE as part of your sector Risk Profile, where PPE is a requirement please record here the PPE required for the task and if it is not a requirement please tick the relevant box;   |  | | --- | |  |   PPE is not required for this task based on our Sector Risk Profile   |  | | --- | |  |   PPE is required for this task based on our Sector Risk Profile and the PPE to be issued is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ensure all persons required to wear this PPE sign the PPE Record of Issue document and a copy of this is kept on their Personnel File. | |
| Maintenance personnel | |  |
| Delivery personnel | |  |
| Other (specify below) | |  |
| **IMPORTANT - This risk assessment should be reviewed every 3 years, or whenever there is a significant change in the task or activity and following any accident or incident involving this task or activity. This risk assessment must be retained for a period of 6 years.** | | | | | |