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| **Ref. CAT 02** | Task/Activity: **Use of Bag and Sandwich Sealers** | Assessment date: |
| Unit No: | Unit name/location: | Assessed by: |
| **Hazard** | **Safety Risk** | Safe System of Work / Control Measures |
| Contact with hot surfaces and hot wiresElectrical hazardsTrailing cablesBag and Sandwich Sealers used in this site are: | Burns Electric shockTrips and falls | * Sealers only to be used by trained employees, all bag and sandwich sealer users must complete the Hand and Arm Protection Safety Conversation 1 and the Preventing Burns and Scalds injuries Safety Conversation 3.
* Equipment to be maintained by competent persons and in accordance with manufacturer's guidance where available.
* Sealer to be isolated from the mains electricity supply before carrying out any cleaning and before changing the hot wire.
* Only trained employees permitted to change the hot wire.
* Sealers to be placed on a stable, level surface, away from the edge and at a convenient height for the user.
* Electrical lead to be positioned where it will not be accidentally pulled causing a strain to be placed on the lead or connections, or create a tripping hazard.
* Implement the Safe System of Work/Control Measures in Electrical Safety Risk Assessment, Ref. MAN 05, including an annual PAT test.
* **For additional Sector Specific Controls please review and complete the box below.**
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| **Who may be affected by the task/activity?****(Tick all applicable boxes)** |
| Compass employees/Agency staff |  |
| Customers / Client staff |  |
| Visitors / Members of the Public |  | Please review your Sector Specific Guidance to determine if you are required to wear PPE as part of your sector Risk Profile, where PPE is a requirement please record here the PPE required for the task and if it is not a requirement please tick the relevant box;

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PPE is not required for this task based on our Sector Risk Profile

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PPE is required for this task based on our Sector Risk Profile and the PPE to be issued is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ensure all persons required to wear this PPE sign the PPE Record of Issue document and a copy of this is kept on their Personnel File. |
| Maintenance personnel |  |
| Delivery personnel |  |
| Other (specify below) |  |
| **IMPORTANT - This risk assessment should be reviewed every 3 years, or whenever there is a significant change in the task or activity and following any accident or incident involving this task or activity. This risk assessment must be retained for a period of 6 years.** |