

SAFETY

CONVERSATION

Wednesday: Learner Safety

SEE CARE SHARE WEEK

Welcome to day 3 of See Care Share Week across the business. Learner Safety is the 2nd stage in psychological safety, this means being able to ask questions, give and receive feedback, experiment, and make mistakes. Team members at this stage will provide feedback to each other and ask for feedback for themselves.

WHAT YOU NEED TO KNOW

A big part of helping people to learn is the technique of coaching and mentoring, this does not need to be done just by management, this can be done between team members, by supporting others and stepping in where needed, by sharing your knowledge with others you can help them learn and in turn you can learn from them too.

Learner Safety means that people feel safe to engage in the discovery process, ask questions, experiment, and even make mistakes, these mistakes are not a failure, but are considered to be progress, where we learn from them. Learner Safety is the prerequisite to enable the curiosity and the willingness to overpass interpersonal risk to learn. Learners who feel safe commonly identify safe processes to work and are proactive in reducing risk.

In today's activity "Hazard Observation" we want you to work together in your teams to look at the different scenarios in the activity sheet. Try to spot the hazards, understanding what the hazard is, the risk it may pose and then what the corrective actions would be to deal with that hazard. If you have team members that perhaps don't understand why that is a hazard or are unsure of how to eliminate or reduce the risk, then coach and mentor them, help them learn as this will only improve the environment and culture for all of the team. Discuss and share your feedback as part of a team as this learning and knowledge will help you in tomorrow's activity when we put it into practice by doing a safety walk in the real-life scenario of your unit.

Please also remember to post images and videos on Workplace of the activity to promote what you are doing and enjoy yourselves.



SPEAK OUT

- You will ask questions if I don't understand and stop unsafe behaviours being demonstrated by others
- You will report incidents, near-misses, or hazards promptly
- You will express any concerns or suggestions for improvement to your Supervisor and Line Manager as soon as possible

BE MINDFUL

- You will be vigilant about hazards, the surroundings, team members and your fitness for work
- You will stay focussed on the task I am doing and look for ways to improve the way it is done
- You will take the time to plan and focus on how to do the job safely

GET INVOLVED

- You will care for your team members and encourage others to work safely
- You will contribute to safety discussions, investigations, and meetings
- You will share your safety knowledge, experiences, and learnings with others

YOUR COMMITMENT

- ALWAYS help people to learn and share your knowledge and experience with others.
- Look out for hazards every day and speak out if you see a hazard and fix it if safe to do so.
- NEVER take risks and NEVER take shortcuts.

MORE INFORMATION

Please visit the See Care Share Week page on the HSE Website for more information on this week and also the See Care Share page on the HSE Website for more information on See Care Share in general.

SEE CARE SHARE WEEK 2023
WEDNESDAY ACTIVITY - HAZARD OBSERVATION
MANAGEMENT INFORMATION

HSE TM SCS 003 01

Activity: Wednesday Activity - Hazard Observation
Type: Individual and Group Activity

Instructions:
Today is about learner safety and we want each team member to have some fun by completing a hazard spotting activity. There are 3 different types of worksheets to choose from, each represents a different working environment and the idea is to spot as many hazards as possible within 10 minutes.

Choose the hazard spotting worksheet that is most applicable to your team members, there is a Catering, Office and Warehouse worksheet to choose from. Give each team member 10 minutes to circle or list as many hazards as possible, there are loads to spot. Then as a group see what hazards everyone spotted and discuss any that other may have missed, learning together.

Why not share a photo of your activity and the completed worksheets on Workplace tagging it with #see careshareweek23

Catering Environment Hazard Spotting Exercise
This includes both food safety and health and safety hazards so there are loads to spot here, some include hanging broken ceiling lights, dirty greasy extraction fans, cluttered slip resistant floor, geyr dripping its steam, dirty clothes/dishpan, pool of water on floor - slip hazard, looking with heavy items, slippery floor, dripping hot water, missing ground with bricks, caution wet floor signs blocked over pool of water by overflowing waste bin, dirty food waste, water spill, chlorine spill, contaminated spill on work surface, bread if placed on work surface, not paying attention while using meat chopper, not using safety gloves while chopping meat, meat left out of fridge cross contamination, geyr in trainers - not proper foot wear, contamination from moans, bullying from senior chef, unclosed food slip hazard while carrying tray hot liquid - scalding hazard, chemicals left on work surface, geyr left on unattended - machine nearby could cause fire hazard, wash in fridge temperature is high, missed meals on shelving, reacting up for heavy tubs, stood on containers, cleaning equipment left out and food left on restaurant floor and moans.

Office Environment Hazard Spotting Exercise
This includes both food safety and health and safety hazards so there are loads to spot here, some include: geyr standing on chair to change bulbs, geyr smoking in non smoking area, rubbish piling high in waste bin, mouse eating between food, overpacked trolley, geyr leaning back on chair, exposed carpet, loose wires, light hazards, fire doors blocked, unsafe pile on cabinet.

Warehouse Environment Hazard Spotting Exercise
This includes health and safety hazards so there are loads to spot here, some include: geyr climbing on table to change bulbs, a ladder on top of some pallets trying to reach something from a ladder, broken wooden floor, fire exit blocked with pallets, blocked fire exit door, bins, geyr on the back of a fork lift truck, geyr over-reaching from off the top of a stack of pallets, geyr climbing on top of a stack of pallets, geyr using unguarded machine, leaning over safety barrier, fork truck driver has load that they can't see, overpacked pallets, hanging hazard, cutting hazard and faulty safety high heel shoes.

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WEDNESDAY ACTIVITY - HAZARD OBSERVATION
Catering Environment Hazard Spotting Exercise

HSE TM SCS 003 01

How many hazards can you spot in 10 minutes?

List or write the total number here:

Why not share this activity on Workplace and tag it with #see careshareweek23