

COMPASS GROUP IRELAND VISITOR SAFETY POLICY

Welcome to the Compass Group Ireland. HSE is our number 1 operational priority and integral to our activities. Please familiarise yourself with our Visitor policy, nearest exits and complete and sign the visitors sign in sheet. Please remain with your host throughout your visit, unless you have completed the CPK pre-induction training. Please maintain a 2 - meter distance **at all times**.

You will be asked to complete a questionnaire before being permitted into our business. Please complete this **truthfully and honestly**. You will not be granted entrance if you do not satisfy the requirements of the questionnaire.

SITE RULES:

- Remain with your host throughout your visit while maintaining a 2-meter distance
- You will not be permitted on site if you answer yes to questions 1 - 4 on the sign in record.
- If you answer yes to question 5 you will not be permitted on site without completing the required quarantine and testing **unless you can answer yes to the question applicable to the country your journey originated in or passed through (5.1.)**
- You must sanitise your hands on entering the building.
- You must wash and dry your hands thoroughly at the designated hand wash basin provided as you enter the production areas and regularly throughout the day.
- You must follow the 2-meter social distancing measures in place.
- You must adhere to good personal hygiene and good respiratory hygiene practices.
- You must remove all jewellery upon entering food production areas.
- You may not bring in any equipment that poses a food safety risk.
- Eating, chewing of gum, drinking is only permitted in the team room on the first floor.
- If you begin to feel unwell you must report this to your host immediately.
- Report any accidents, incidents, near misses and hazards to your host immediately.
- Wear the PPE required (see below for more detail)
- Follow all verbal and written instructions and signs.
- Don't touch or attempt to operate any machine, device or equipment unless told to do so (and are sufficiently competent to operate)
- Don't talk to or distract workers operating machines.
- In the case of an evacuation or fire drill please follow the instructions of your host.

If you must go into our kitchen/food prep/ service area you must wear the below protective clothing:

- Disposable white coat
 - (you may wear your own protective white coat but with a disposable apron over this)
- Hair covering and or Beard Snood (for facial hair)
- Face Mask
- Your own slip resistant shoes (these will not be provided)
- Shoe covers

CONTRACTORS/ DELIVERY DRIVERS

- Outside contractors should have suitable PPE when performing any work. All clothing should be clean (free of dirt, oil etc.) and pose no food safety threat when working in or around food production areas
- Contractors will clean up their area daily or more frequently if necessary and upon completion of their work and ensure that all equipment are removed from the work area. Safety markers should be posted around their work area to alert other people of potential work hazards i.e. floor cones
- Delivery Drivers must not proceed through the food preparation area. Delivery Drivers are not permitted pass the goods inwards area and for no reason are they allowed enter the 1st floor.



COMPASS GROUP VISITOR SAFETY POLICY

Date	
Time In	
Name (Print)	
Company	
Contact Number	
Purpose of Visit	

1	Do you have symptoms of diarrhoea and/or vomiting, infected wounds on face/ hands, now or in the past 48 hours?	Yes / No
2	Do you have symptoms of cough, fever, high temperature, sore throat, runny nose, breathlessness or flu like symptoms now or in the past 14 days?	Yes / No
3	Have you been diagnosed with confirmed or suspected COVID-19 infection in the last 14 days	Yes / No
4	Are you a close contact of a person who is a confirmed or suspected case of COVID-19 in the past 14 days (i.e. less than 2 metres for more than 15 minutes accumulative in 1 day)?	Yes / No
5	Have you arrived into Ireland from another country within the past 14 days?	Yes / No If yes complete question 5.1
5.1	<p>Answer the applicable question depending on the country your journey originated or passed through:</p> <p>From EU or EEA: Do you hold a "EU Digital COVID Certificate"? (If your DCC is based on an antigen test, have you received a negative RT-PCR test taken no more than 72 hours before arrival)?</p> <p>From the UK: are you fully vaccinated?</p> <p>Any country outside the EU, EEA or the UK with no emergency brake applied: Do you have valid proof of vaccination or proof that you have recovered from COVID-19 in the past 180 days?</p>	Yes / No If you answer no to your applicable question you must complete your required quarantine and testing before you are permitted on site. You must show proof of this

Please tick if you have read & understood the Visitor Policy and confirm that you agree to comply with the site safety rules

Signature	
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