



MAY SEE CARE SHARE UPDATE



APRIL INCIDENTS

Safety Incidents Reported

Near Miss & Hazard Observations:	272
Incidents:	178
Lost Time Incidents:	8
RIDDOR Incidents:	7

Top 3 Incident Types

Cuts	45
Burns & Scalds	40
Slip, Trip, Fall	34

Food Incidents Reported

Alleged Food Poisoning:	2
Foreign Bodies (in Unit):	3
Foreign Bodies (Supplier):	6
Substantiated Allergies:	1
Enforcement Visits:	95

HSE UPDATES & REMINDERS

HSE Reminders:

- You can now download the new Workplace Safety Management System Cleaning Services and Business Services Risk Assessment and Safety Task Cards from the [HSE Website](#).
- It is Mental Health Awareness Week from the 15th to 19th of May 2023; this year's theme is Anxiety and there is a range of material on the [You Matter Portal](#).
- If you are looking for a different Safety Conversation for your team briefings or need to refresh your teams on a particular topic visit the [Safety Conversations](#) page of the HSE Website.

BEING MINDFUL CAN HELP KEEP US SAFE

KEEPING FOCUS ON THE TASK YOU ARE DOING, IS BEING MINDFUL IN THE WORKPLACE

We are continuing to see incidents where team members are not focused on the task they are doing and as a result suffer an injury. It is important to **recognise** when we are not focusing on the task, and we should consider what we are feeling, ask ourselves, are we acting safely, and are we using the correct equipment and PPE?

The next step is to **reset** through breathing, taking some time, even if it is just 10 seconds, to reset and focus on what needs to be done and how to do it safely. Once you have **refocused** you can proceed with the task, focusing on doing it safely and in line with your training and safe systems of work. To ensure the safety of ourselves and those around us it is vital that we 'Pause and Think, Is It Safe?' before jumping from task to task. Using the **Recognise, Reset and Refocus** method encourages us all to take ownership of our safety by focusing how we are feeling, what we are doing and how we are doing the task. Display the poster to remind your team members to **Pause and Think, Is It Safe?**



SAFETY FOCUS – ENFORCEMENT OFFICER VISITS, ARE YOU PREPARED?

Food safety enforcement officers (Environmental Health Officers) visit food businesses routinely to undertake spot checks and issue a Food Hygiene Rating (FHR). (There is no rating system in ROI, however, a report will be issued.) They may also visit following a complaint made by a customer regarding an incident or general hygiene standards.

It is vital that all units are prepared for an enforcement visit at any time and know what they need to do if and when an Enforcement Officer knocks at their unit. Here is some important guidance to share with your team:

- If a EHO arrives at your unit, the most immediate action you need to take is ensure that the most senior Compass employee on site is notified to meet with the EHO.
- When introduced to the EHO ask for their ID to confirm their name, position, and the local authority they work for.
- Establish the purpose of their visit including the areas and documentation they would like to see and the people they wish to speak to.
- Let them know that Compass Group have a Food Safety Primary Authority agreement with Luton Borough Council.
- Ensure that the EHO is always accompanied and make every effort to answer their questions in a positive and constructive manner. Never guess the answer to a question if incorrect, this could impact on the report.
- Where possible resolve anything identified at the time of the visit immediately or delegate the task to someone else so that you can continue with the EHO.
- Make sure that you get clarification of the outcome of the visit and of any action required. Then ensure that the visit is reported on AIR3 and that any documentation provided by the EHO is uploaded.

To assist you in communicating this important message we have created a dedicated Food Safety Conversation on Enforcement Officer Visits to run through with your team this month.

TAKE HOME SAFETY – STAY SAFE IN THE GARDEN THIS SUMMER

As the weather continues to improve many of us will be looking forward to spending more time in the garden, including working and maintaining the garden. As with any work in the home, doing jobs in the garden can lead to injuries if they are not done safely.

RoSPA, the Royal Society for the Prevention of Accidents has identified a checklist of safety precautions to follow in the garden to prevent injury to yourself, your family and friends.

- Protect yourself from electrocution by always using a residual current device (RCD) when operating electrically powered garden tools and mowers.
- Avoid poisoning and chemical burns by storing chemicals for use in the garage or garden safely, out of sight and out of reach of children, preferably in a secure cabinet.
- Reduce the risk of small children drowning by securely fencing or filling in garden ponds or water features and always supervising children near water.
- Avoid injury from falls by always checking a ladder's condition before use and by using it at a safe angle.
- Avoid injury from sharp garden tools to users or children by keeping them in good repair and safely tidied away after use.
- Avoid uncontrollable fires by always siting bonfires and barbecues well away from fences, sheds and trees.
- Avoid accidents and injury when doing DIY tasks by always operating within the range of your skills, ability and experience. Always use personal protective equipment including gloves, goggles, helmet, and facemask and safety shoes as appropriate and recommended for the task.



For more information and advice visit the <https://www.rospsa.com/home-safety/advice/general/home-garden-safety-checklists>