

# SEE CARE SHARE SAFETY UPDATE



see



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SHARE

WE LOOK OUT FOR EACH OTHER

Compass UK & Ireland HSE

April 2024

## IMPORTANCE OF INCIDENT INVESTIGATION & REPORTING

We have robust systems and procedures for reporting all safety related incidents; this includes an online reporting system (AIR3) supported by hard copy documents, such as our Incident Investigation Pack and the Food Safety Incident Reporting forms. When incidents result in an injury to our staff, customers, clients or contractors it is vital that these are reported, by logging them on AIR3, and that they are thoroughly investigated with all supporting evidence collated and uploaded to the AIR3 log.

Every injury, no matter how small, should be reported with an Incident Investigation Pack that contains details of the injury, circumstances surrounding the incident, statements from the injured person, the manager and any witnesses and, where available, photos and CCTV footage. For more on incident reporting visit the [AIR3 page](#).



### WHEN THE EHO KNOCKS

Environmental Health Officers visit all food businesses for routine inspections, and may also visit to investigate an alleged incident or in response to a complaint received from the public. These visits may be prearranged or unannounced, and it is important that you and your team know how to manage visits and what action needs to be taken following an inspection.

As soon as you are made aware that an EHO has arrived at the unit you should notify the most senior manager on site at the time. When greeting the EHO ask to see their id and clarify the purpose of the visit. At units in England you should also make the officer aware that Compass has a Primary Authority agreement with Luton Borough Council.

You should gather all relevant documentation for the EHO, including the FSMS folder, the current Log Book or recent Food Safety Forms, and Training Records for food handlers. When escorting the officer around the unit make sure that you answer all questions honestly and constructively, that you take notes and implement any required corrective action immediately, where possible.

All visits must be logged on AIR3 and you should provide details of issues raised, the outcome of the inspection, and a copy of the report. Where a visit results in a food hygiene rating of 3\* or below, Unsatisfactory or Improvement Required you should also contact your sector HSE lead.



MONTHLY SAFETY FOCUS

### ELECTRICAL SAFETY AT HOME

In the workplace we have specific controls in place to ensure that all electrical equipment is safe to use, such as regular Portable Appliance Testing (PAT) for equipment and fixed wiring testing for the overall electrical safety of the buildings, but do you think about electrical safety in your home? Here are 5 simple electrical precautions or checks to take at home to keep you and your families safe.



1. Carry out visual checks on the electrical sockets around your home, making sure that your plug sockets are not overloaded.
2. Check that you are not storing combustible materials around your fuse box, electricity meter or electrical intake.
3. Take care with DIY. Nearly half of all severe electric shocks in the home are associated with DIY.
4. Remember that water and electricity are a deadly mix. The bathroom can be one of the most dangerous rooms in the house when it comes to electrical safety.
5. Only use electrical gardening equipment outdoors when it is dry.

If there is an electrical fire in the home, pull the plug out, or switch off the power at the fuse box – if it's safe to do so. Sometimes this can stop the fire immediately. Never use water on an electrical fire, and don't take any risks with your safety – get out, stay out and call 999 or 112. For more electrical safety advice at home visit [Electrical Safety First](#) in UK or <https://safeelectric.ie/help-advice/home-safety/> in ROI

TAKE HOME SAFETY



### Safety In Numbers – March 2024

Information and Statistics Apply To All Compass Group UK&I Units



#### Safety Incidents

Hazards & Near Miss Incidents:	735
Injury Incidents:	293
Total Recordable Incidents:	28
RIDDOR Incidents:	08



#### Food Incidents

Alleged Food Poisoning:	14
Foreign Bodies (In Unit):	03
Foreign Bodies (Supplier):	12
Substantiated Allergies:	04
Enforcement Visits:	177



#### Top Injury Types

Slips, Trips and Falls	191
Burns and Scalds	85
Cuts	73



### Safety Reminders



- Have you updated your Unit Contact Information on AIR3? Keeping your unit contact information current is vital to ensure that units are contactable and that Product Recalls are managed effectively. **Update your details now.**
- Not sure if you have missed an update on the HSE Website? Not to worry! In response to your feedback we have introduced a summary of all updates each month on a **new dedicated page of the website.**

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