



**REGARDLESS OF THE SITUATION
UNACCEPTABLE, ABUSIVE OR VIOLENT
BEHAVIOUR MUST BE REPORTED!**



WHERE TO REPORT....

- ✓ Always start by reporting through the correct lines such as your supervisor or manager
- ✓ If you are uncomfortable reporting to your manager, then look to report to the next person in the management structure or alternatively use Compass Speak up:

Call: the helpline UK: 0800 041 8157. Ireland: 1800-904-177

Or visit www.letintegritybeyourguide.com/speakup

- ✓ Did you know that all of these incidents can and should be reported on the AIR3 system too, either as a near miss or as an incident?

Remember if you see unacceptable behaviour, you too should stand up and report it!